



BVCA Committee Meeting Minutes
8 May 2014, 8.30pm
Community Centre Meeting Room

Committee Members Present: Rachel Fowler, Philip Glaiser, Alison Hamer, Jeni Hann, Rick Jones, Craig Lee, Mark Thompson and Gary Woods

In Attendance:

Apologies: Mark Jarnell, Stuart Knowles and James Oldham.

Clerk: Joanne Carr

Item	Details	Action
1	Welcome CL welcomed everyone to the meeting.	
2	<p>Previous Meeting minutes</p> <p>CL reported that the minutes from the meeting on the 10 April 2014 had been circulated and it was agreed that they were a true record.</p> <ul style="list-style-type: none"> (i) Event signage – A1 had quoted £29.99 for A Boards and it was agreed that CL would purchase five A Boards which would be able to be used for Santa Stops. CL advised that he was still to order the roller banner. (ii) Christmas Room bookings – CL reported that VAMP had agreed in principle that BVCA could have the hall on Sunday 7 December following their matinee performance. Timings could be tight for setting up the main hall but the smaller hall could be set up while the performance was taking place. (iii) Time Credits – CL advised that this matter was on going. The forms had been applied for but were still to be received. (iv) Iron man – BVCA were still waiting to hear from the organisers regarding where the feeding station would be situated this year. It was noted that should the feeding station not be in Buckshaw this year then there would be a reduction of approximately £500 income. (v) Crossing for School – CL reported that he had 	<p>CL</p> <p>CL</p> <p>CLea</p>



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		emailed Barretts regarding the crossing to the school but had received no reply. The MP Lindsay Hoyle had advised that he was running a campaign to get a crossing to the school.	
		Jeni Hann joined the meeting.	
3	Financial Update	<p>AH tabled a breakdown for the Easter Event and gave an overview noting that the event was showing a net profit of £123.03. It was reported that there had been no water boiler so the BVCA kitchen was only able to sell pop and squash. The Bouncy Castle had been free to children although the supplier had only supplied an indoor one which had meant that there was not enough room to be able to charge for goes. Stalls were charged £15 or £10 if Buckshaw Centre users. It was agreed that charges for stalls at BVCA events will be reviewed at a future meeting.</p> <p>AH was thanked for her hard work on the accounts.</p>	CL
4	PACT Update	CL advised that there had been no PACT meeting since the last committee meeting.	
5	Village Issues	<p>PG gave an overview of issues that had been raised on the forum as follows:</p> <ol style="list-style-type: none"> 1. Grass area on Buckshaw Avenue and Central Avenue full of weeds and very untidy. 2. Drainage Gullies flooded and full of builders rubble. 3. Visually impaired crossing marking slabs rocking 4. Highland Drive – there are both 30 mile an hour signs and 20 mile an hour signs showing at the same area 5. There was no road sign on Dorset Drive <p>CL agreed to report these issues to the County Council.</p> <p>The green corridor from Trinity School to the Nature Reserve had been identified as an area with dead trees and a haven for birds. PG & MT to undertake a site visit to the area and report back to the committee.</p>	CL PG/MT
6	Easter Event	<p>It was agreed that the event had gone well.</p> <p>Positive:</p> <ul style="list-style-type: none"> • Tombola • Prizes for the tombola • Bouncy Council usage • Church run room went well 	



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		<p>Could do better:</p> <ul style="list-style-type: none"> • Need to have the BVCA insurance document to hand • Struggled with volunteers – people were on holiday • Should have a sign saying “parents are responsible for their children whilst on the bouncy castle • Hire the bouncy castle from someone who will also man it 	
7	Car Boot Update	<p>CL advised that the car boot sale would be on the 1 June 2014 and it was agreed that:</p> <ul style="list-style-type: none"> • There would be 35 Indoor pitches and 20 outdoor • Pitches would be marked out before to limit people bring more than one table • Sellers should be allowed to arrive from 8.00am and buyers from 9.00pm. • Cost would be £10 for an indoor stall and £7.50 for outdoor • Tea and Coffee would be offered in the hall • One of the mobile food stalls would be invited • The tickets would be on line from Monday • The car boot sale would be advertised on facebook, the newsletter and village notice boards • Helpers on the day would be: CL, RJ, RF, GW, PG & JH 	CL/CLea
8	Newsletter	<p>Following discussion it was agreed that the following items should be included in the June edition of the BVCA newsletter:</p> <ul style="list-style-type: none"> • Easter Event write up • PACT write up • Doctor Muttu’s article • New Senior Executive introduction • Leyland Autocare – article on Ladies Mechanic night article • Website update • Chairs column <p>Members discussed whether local Councillors should be offered a non political spot in the newsletter and raised concerns that articles could be a political sounding board. It was agreed that the next agenda should include whether the newsletter should include an interview with each of the Councillors asking “What they are going to do for Buckshaw”</p>	CL
9	Website	<p>A report had been emailed from CLea who advised that work had started on the new website. The next step would be to agree the list of pages to be included and what content should be included. Members were requested to send suggestions to CLea.</p>	



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		<p>TG Marketing had suggested a logo change and provided 4 new logo's which were discussed. It was agreed to keep the original logo on Jackets/aprons etc and to use option 3 on the website.</p>	
10	Noticeboard Policy Update	<p>RF advised that the noticeboard policy needed updating and simplifying. Following discussion it was agreed that:</p> <ul style="list-style-type: none"> • Charges for advertising in the noticeboards should be £10 for 1 off events, ££50 for 6 months and £100 for 12 months. • A package of advertising be investigated • The charge for a 6cm x 8cm advert in the newsletter would be £50 • Website – the charges were still to be agreed 	
11	Community Garden	<p>PG gave an update of the progress with the community garden and advised that 4 raised planters would be built in the four corners of the square with railings on three of the gaps and a gate on the fourth. Envirocare have been asked to quote for the work. CL agreed to speak to MJ for a progress report.</p> <p>PG advised that the plot of land at the front of the community centre toward the Doctor's surgery had also been offered and it was hoped to put community beds in this area after the other area had been completed.</p> <p>It was agreed that an evening should be held to tidy up the Green Man. JH to email the date to members.</p>	<p>CL/MJ</p> <p>JH</p>
12	AOB	<p>RJ reported that RMG had agreed to reduce the conveyancing charge/ Sales Tax from £360 down to £280 with immediate effect. They had been asked to reduce to £100 but RMG had felt that that was too much. Simon Ainsworth were assisting in the discussions and the Law Society had advised that they were trying to get a standardised pack and charge for management companies. RMG would be thanked for taking residents concerns on board and making this reduction and the BVCA would continue to keep a dialogue open with RMG. It was agreed that an article should be place in the newsletter informing residents of this reduction.</p> <p>CL advised that he had now received a map of Buckshaw and it was hoped to use the map to identify who was in charge of which area of the village. Discussions were had around whether the BVCA should provide a "Welcome" pack to new residents of the village. RJ/CL to investigate.</p>	<p>CL/RJ</p>



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13	Date for next meeting	It was agreed that the next meeting will be held on Thursday12 June 2014 at 8.00pm. The Clerk advised that she could be late arriving for the meeting. Further meetings will be as follows: Thursday 10 July 2014 Thursday 14 August 2014	
14	Closing Remarks	There being no further business, the Chair thanked everyone for their attendance and continued support and duly closed the meeting at 10.05pm.	